

COVID-19 (novel coronavirus) – Isolation requirements

Students or staff cannot attend Kaplan site/campus if they have:

- left, or transited through mainland China in the last 14 days (they must isolate themselves for 14 days from leaving mainland China)
- left, or transited through Iran on or after 1 March (they must isolate themselves until 14 days after leaving Iran)
- left, or transited through South Korea on or after 5th March (they must isolate themselves until 14 days after leaving South Korea)
- been in close contact with a confirmed case of coronavirus in the last 14 days (they must isolate themselves for 14 days after the date of last contact with the confirmed case)

Students Only: Where semester has commenced, the person affected should notify student services of their circumstances to determine whether alternate arrangements for remote learning can be temporarily put in place in line with medical advice.

Employees Only: Alternative working from home arrangements may be considered in line with medical advice for those roles that do not primarily involve face to face contact. Please discuss this with your nominated line manager or campus manager to see what can be accommodated.

Personal leave can be accessed for employees that are full time or part time. Please contact your People and Culture Business Partner for more information HR@kaplan.edu.au

What does isolate in your home / accommodation mean?

People who need to isolate must stay at home or in their accommodation and not attend public places, including work, school, childcare or public areas of Kaplan.

For further information about isolation requirements:

Australia

- Access <https://www.health.gov.au/>
- Guidance from health.gov.au:
 - [Information for universities, higher education and vocational education facilities, their students and staff](#)
 - [Home isolation guidance when unwell \(suspected or confirmed cases\)](#)
- Call the National Coronavirus Health Information Line on 1800 020 080 (24/7 days a week). If you require translating or interpreting services call 131 450, or contact your GP if you are unwell.

New Zealand

- Access <https://www.health.govt.nz/>
- Guidance from [COVID-19 \(novel coronavirus\)-Self-Isolation guide](#)
- Contact Healthline for free on [0800 358 5453](tel:08003585453), or your GP if you are unwell.

For further assistance please contact your line manager, campus manager or student services. Alternatively send an email to safe@kaplan.edu.au

Current as of 5th March 2020

After this date please access the above websites for more up to date information.